

# TOP 10 ITEMS to Include in Your Email Template

- 10 Balance of text and images
- 9 Relevant and concise content
- 8 Social media buttons
- 7 Highlights or features
- 6 Valuable downloads (*PDFs, brochures*)
- 5 Promotion or offer
- 4 Contact information
- 3 Navigation that mimics your website
- 2 Call to action (*Download, Buy Now, Click Here*)
- 1 Professional Header