Swiftpage ☰

Quick Start Guide To:

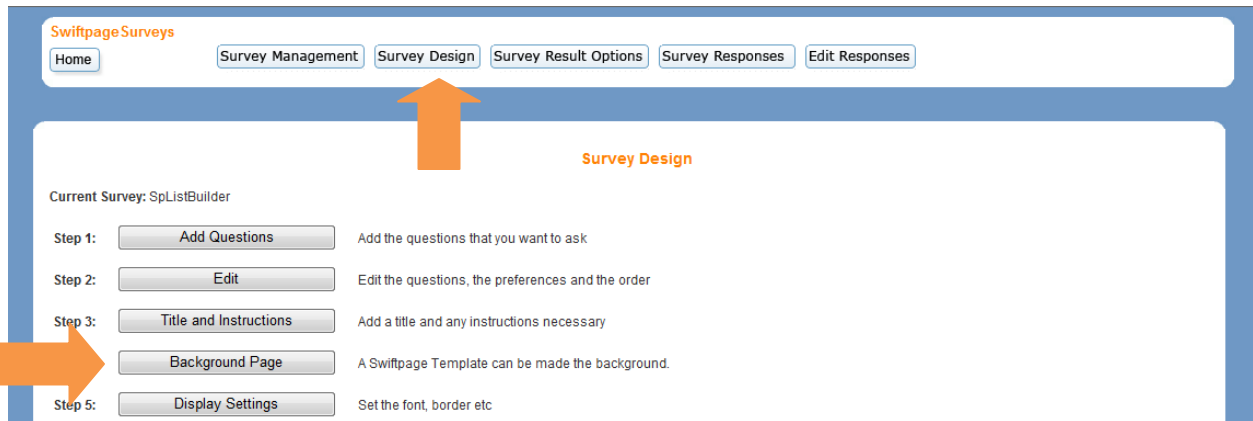## Creating Background Pages for Swiftpage Surveys

You can design your survey and personalize it by creating a background page for it to appear on. **Note:** this functionality is only available with our Pro and Team level accounts. To create a survey background page, follow these steps:

1. Create a template that your survey will be displayed on. For example you can have a template with a background color then your logo in the upper corner. In the place in the template where you want your survey to appear, put this mail merge field into the text: [[SpeSurveyHere]]

2. Save the template as "SurveyBk" followed by your template name (e.g. "SurveyBk XYZ Corp Survey").

3. Go to the Surveys section of the Swiftpage Connect Portal (log in using the windows at the top of www.swiftpage.com, then click on Surveys) and choose your survey or create a new one within the Survey Manager. When you have the survey as you need it, click on the Survey Design button and then click on the Background Page button (see below).

4. Choose the SurveyBk template you just created from the drop down menu, and then click Submit. Your survey will now appear with the background page you designed for it.

Special Instructions:
Survey Background Pages are stored in your template library and include "SurveyBk" within their name, for example: Elegant-SurveyBk.

A template must contain the key phrase "[[SpeSurveyHere]]" which is replaced by the survey questions, and no other "Mail Merge" substitutions.

Your Survey Pages: Default

Default
SurveyBk Portland Songs
SurveyBk Portland Songs_081003064911
SurveyBk XYZ Corp Survey
zzz_SurveyBk Simple

Submit

Any future changes to t[...]nto your library, then return here and press submit.

Note: survey background templates cannot be emailed as a Swiftpage email blast. In other words, surveys cannot appear in the actual body of a Swiftpage email sent out to your customers.